

**CENTRAL VALLEY PEST CONTROL DISTRICT
BOARD OF DIRECTORS**

REGULAR MEETING

TUESDAY, DECEMBER 10, 2024, 02:00 p.m.

Location: Gillette Citrus 10175 S. Anchor Ave., Dinuba, CA 93618

And Via Zoom

AGENDA

I. CALL TO ORDER – OPEN SESSION

James McKinney, Vice-Chair

A. Roll Call

B. Public Comments: are welcome at this time on any matters under the jurisdiction of the District. Comments specific to individual agenda items will be accepted prior to Board deliberation as each one is addressed. Pursuant to California Government Code Section 54954.3, the Board is prohibited from discussing or taking action on items not appearing on the agenda.

C. Approval of Minutes: Regular Meeting and Public Budget Hearing, June 11, 2024 *

D. Reports

1. Alliance of Pest Control Districts Operational Update: Spring 2024 and Fall 2024

E. Financial, Legal and Administrative Matters

1. Potential New Board Member discussion
2. Fiscal Review: Final Performance to Budget for FY 2023-2024
3. Fiscal Review: Performance to Budget for FY 2024-2025

II. ADJOURNMENT

** Note: Action is possible on any item contained in this agenda.*

DIRECTORS

OPEN

Jay Gillette
12/19/2026

Dennis McFarlin
12/21/2024
(Secretary)

James McKinney
12/20/2025
(Chair)

Tom Mulholland
12/19/2026
(Vice-Chair)

**CENTRAL VALLEY PEST CONTROL DISTRICT
BOARD OF DIRECTORS**

REGULAR MEETING

TUESDAY, JUNE 11, 2024

MINUTES

ATTENDANCE at GILLETTE CITRUS: **Directors:** James McKinney, Chairman; Tom Mulholland, Vice-Chair; Dennis McFarlin, Secretary; Jay Gillette

APCD Staff: Dr. Subhas Hajeri, Managing Director; Mia Neunzig, Administrative Manager; Ron Carter, Field Supervisor; Hailey Penix, Administrative Assistant

Other: Brian Hicks

Absent Directors: None

CALL TO ORDER

Chairman McKinney called the meeting to order at 1:13 p.m.

Roll Call

All in attendance identified themselves.

OPEN SESSION

Public Comments:

Field Supervisor Ron Carter introduced himself and discussed his background.

Approval of Minutes: Regular Meeting, May 8, 2024

It was moved by Director McFarlin, seconded by Director Gillette, to approve the minutes for the Regular Meeting held on May 8, 2024, as presented. The motion carried, with all in attendance voting AYE.

Reports

Grower Liaison Update- None Presented.

APCD Operational Update

Managing Director Dr. Subhas Hajeri gave an update on a meeting held in Ventura County. Dr. Hajeri reported that 73 HLB-positive trees had been detected in the Santa Paula area of Southern California. All the trees were backyard residential trees. There had been some refusals from property owners to spray and treat the infected trees. CDFA must obtain a warrant to enter the properties and treat/remove the infected trees.

Vice-Chairman Tom Mulholland asked how many trees had been removed. Dr. Hajeri stated that it was unclear at that time but that he would have an update in a months' time.

Dr. Hajeri stated that ACP had been established in Ventura for 6-8 years. The HLB-positive trees detected symptoms of the disease, indicating having been infected for some years.

Director Jay Gillette asked if the positive trees detected had been found by visual inspection. Dr. Hajeri stated that an HLB-positive ACP insect had been detected initially, which led to CDFA conducting in-depth surveys of citrus trees in that area. Dr. Hajeri said that tissue testing took place after CDFA located visually symptomatic trees.

Chairman James McKinney asked if the trees included any commercial citrus or if they were all residential trees. Dr. Hajeri stated that the only confirmed HLB positive trees were residential trees. Commercial trees were also surveyed. However, no positive trees were found.

Vice-Chairman Tom Mulholland commented that backyard trees were problematic in the Santa Barbara area. A lengthy discussion ensued regarding ideal ACP conditions.

Dr. Hajeri mentioned that CDFA reported that five packages containing grapefruit plant material infected with Citrus Canker were intercepted from Florida earlier this year. He went on to say that in Fresno, another package was intercepted from Florida that contained HLB-positive kumquat plant material.

Dr. Hajeri moved on to discuss the tree found in Tulare that was infected with the Citrus yellow vein clearing virus (CYVVCV.) He explained that the infected plant material was traced back to LA County upon further investigation. A lengthy discussion ensued regarding CYVVCV.

Dr. Hajeri announced that Tulare County Pest Control District will officially rejoin the JPA as of July 1st, 2024. He went on to state an unofficial meeting was held with West Fresno, and further discussion and financial planning is needed before moving forward.

A lengthy discussion ensued regarding obtaining contract work from CDFA and budget concerns.

Vice-Chairman Tom Mulholland expressed concern about double spending between the state and APCD budgets. Mulholland suggested that there should be one pest control district controlling activities for all the citrus in the Central Valley rather than several smaller districts.

Director Jay Gillette asked how taxes from the five different districts would be collected and distributed if they were to be combined into one large district. Dr. Hajeri explained that the goal is for all districts involved to have the same rate eventually.

Dr. Hajeri moved on to discuss the multi-pest inspection program. Dr. Hajeri announced that the extensive CTV program would end after the 2024 Spring season. He announced that APCD had applied for a pest control business license in case there is a need to treat a non-commercial planting of 25+ trees.

Director Gillette inquired about sprayers insurance. Administrative Manager Mia Neunzig explained that the insurance that APCD currently held would cover the activities necessary if the need to spray came up.

Dr. Hajeri went on to show photos of Carrizo rootstock showing symptoms of distress. Vice-Chairman Tom Mulholland believed damage was done to the affected rootstock by using contaminated or dirty tools to cut off suckers.

Dr. Hajeri moved on to discuss research proposals. Two multi-pest surveys have been submitted. A proposal to research mites and citrus leprosis has been finalized. The last proposal was regarding developing a more efficient way to attract and trap ACPs.

Administrative and Financial Matters

Elect Officers for Fical Year 2024-2025

It was moved by Director Mulholland, seconded by Director Gillette, to retain the current elected Directors in their respective positions for the fiscal year 2024-2025. The motion carried with all in attendance voting AYE.

Appoint Representatives to the APCD Board of Commissioners

It was moved by Director Mulholland, seconded by Director McFarlin, to retain the current appointed representatives on the APCD Board of Commissioners for fiscal year 2024-2025. The motion carried, with all in attendance voting AYE.

Review County Treasurer's Quarterly Investment Reports

Administrative Manager Mia Neunzig reviewed the report.

Readopt District Investment and Reporting Policy (Resolution 2024-01)

Administrative Manager Mia Neunzig reviewed the policy. ***It was moved by Director Gillette, seconded by Director McFarlin, to readopt the District Investment and Reporting Policy, as presented. The motion carried on a roll call vote, with all in attendance voting AYE.***

Review and Approve Audit Proposal for FY 2023-2024

Administrative Manager Mia Neunzig reviewed the report. ***It was moved by Director Mulholland, seconded by Director McFarlin, to approve the audit proposal for FY 2023-2024, as presented. The motion carried, with all in attendance voting AYE.***

Performance to Budget FY 2023-2024

Administrative Manager Mia Neunzig reviewed the report.

PUBLIC HEARING REGARDING FISCAL YEAR 2024-2025 DISTRICT BUDGET

Presentation of FY 2024-2025 District Budget

Administrative Manager Mia Neunzig reviewed the report.

Public Comment

Director Jay Gillette inquired about the line item titled, "Tax Collection Fees." Administrative Manager Mia Neunzig explained that it had been carried over from the previous Administrative Managers template. Neunzig noted that she had reduced the line item because she had never seen more than \$100 spent from it in her time with the agency. The funds are ultimately paid to the county.

Vice-Chairman Tom Mulholland inquired about the total increase from last FY. Neunzig explained that the increase came from the number of acres included in Grower Assessments.

Adoption of Fiscal Year 2024-2025 District Budget (Resolution 2024-02)

It was moved by Director Mulholland, seconded by Director Gillette, to approve the adoption of the District Budget for FY 2024-2025, as presented. The motion carried on a roll call vote, with all in attendance voting AYE.

ANNOUNCEMENTS

Administrative Manager Mia Neunzig announced that she needed signatures for the passed resolutions. She then announced that the next CVPCD meeting will be held in the Fall, and she would be in contact later to schedule.

ADJOURNMENT

Chairman McKinney adjourned the meeting at 2:25 p.m.

James McKinney, Chairman

Mia Neunzig, Recording Secretary/Admin
Manager

SOUTHERN TULARE COUNTY CITRUS PEST CONTROL DISTRICT
2023 - 2024 PERFORMANCE TO BUDGET
July 1, 2023 through June 30, 2024
Presented at Fall 2024 Meeting

	Budget Approved 6/14/2023	1st Quarter Activity 7/01 to 9/30	2nd Quarter Activity 10/01 to 12/31	3rd Quarter Activity 1/01 to 3/31	4th Quarter Activity 4/01 to 6/30	Total to Date	(Over) / Under Budget
Revenue							
Grower Assessments	516,001	-	306,999.46	37,081.31	164,064.50	508,145.27	7,855.73
Other Income	-	-	-	-	-	-	-
Interest	10,000	-	14,127.62	-	8,641.87	22,769.49	(12,769.49)
Total Revenues	526,001	-	321,127.08	37,081.31	172,706.37	530,914.76	(4,913.76)
EXPENDITURES							
Clerical Expense / Grower Relations/Website	1,600	1,008.00	157.01	-	479.86	1,644.87	(44.87)
Legal, Accounting, Insurance (Professional Services)	9,850	2,882.81	5,544.00	-	-	8,426.81	1,423.19
Publication of Notices	750	-	-	-	293.05	293.05	456.95
Contribution to CCTEA Operations	499,801	-	-	249,901.00	249,901.00	499,802.00	(1.00)
Total Expenditures	512,001	3,890.81	5,701.01	249,901.00	250,673.91	510,166.73	1,834.27
Contingency Fund / Carryforward Reserve	14,000	-	-	-	-	-	14,000.00
Grand Total	\$ 526,001	7,781.62	11,402.02	499,802.00	501,347.82	510,166.73	15,834.27
Tulare County Treasury Fund Balance @ July 1, 2023:	\$ 917,612.62						
Revenues	\$ 530,914.76						
Expenditures	\$ (510,166.73)						
Treasury Fund Balance @ 6-30-2024	\$ 938,360.65						
Unspent Expenditures	1,834.27						
Unspent Reserves	14,000.00						
Total Unspent Carryforwards	15,834.27						

SOUTHERN TULARE COUNTY CITRUS PEST CONTROL DISTRICT
2024 - 2025 PERFORMANCE TO BUDGET
July 1, 2024 through June 30, 2025
Presented at Fall 2024 Meeting

	Budget Approved 6/14/2023	1st Quarter Activity 7/01 to 9/30	2nd Quarter Activity 10/01 to 12/31	3rd Quarter Activity 1/01 to 3/31	4th Quarter Activity 4/01 to 6/30	Total to Date	(Over) / Under Budget
Revenue							
Grower Assessments	517,817	9,440.66	-	-	-	9,440.66	508,376.34
Treasury Reserve Funds	19,152	-	-	-	-	-	19,152.00
Interest	15,000	17,798.28	-	-	-	17,798.28	(2,798.28)
Total Revenues	551,969	27,238.94	-	-	-	27,238.94	524,730.06
EXPENDITURES							
Clerical Expense / Grower Relations/Website	1,850	-	-	-	-	-	1,850.00
Legal, Accounting, Insurance (Professional Services)	8,627	3,802.86	-	-	-	3,802.86	4,824.14
Publication of Notices	750	-	-	-	-	-	750.00
Contribution to CCTEA Operations	540,742	-	-	-	-	-	540,742.00
Total Expenditures	551,969	3,802.86	-	-	-	3,802.86	548,166.14
Contingency Fund / Carryforward Reserve	-	-	-	-	-	-	-
Grand Total	\$ 551,969	3,802.86	-	-	-	3,802.86	548,166.14

	<u>County</u>	<u>QuickBooks</u>
Tulare County Treasury Fund Balance @ July 1, 2024:	\$ 957,137.77	\$ 938,360.65
Revenues thru Q1	\$ 27,238.94	\$ 27,238.94
Expenditures thru Q1	\$ (3,802.86)	\$ (3,802.86)
Treasury Fund Balance @ Q1	\$ 980,573.85	\$ 961,796.73

Difference \$ 18,777.12

Note: The difference is caused by the deposit dates between the county and the Agency. The county deposited \$18,777.12 on June 30, 2024, but the Agency received confirmation only in July, affecting the fiscal year.