

**CENTRAL VALLEY PEST CONTROL DISTRICT  
BOARD OF DIRECTORS**

**REGULAR MEETING and PUBLIC BUDGET HEARING**

**MAY 28, 2020**

**MINUTES**

**LOCATION:** Via Teleconference and at 22847 Road 140, Tulare

**ATTENDANCE VIA TELECONFERENCE:** Directors: Stan Ishii, Jay Gillette, Dennis McFarlin, James McKinney, Tom Mulholland.

**ATTENDANCE at 22847 Road 140, Tulare (CPDP office):** Citrus Pest Detection Program Staff: Jill Barnier, Program Manager; Dr. Subhas Hajeri, Plant Pathologist and Laboratory Operations Manager, Amelia Gonzalez, Administrative Manager, and Karen Westerman, Field Operations Manager.

I. **CALL TO ORDER:** Chairman Ishii called the meeting to order at 9:01 a.m.

II. **OPEN SESSION:**

A. **Public Comment:** None.

B. **Approval of Minutes: Special Meeting, April 28, 2020:** It was moved by Director Gillette, seconded by Director McFarlin, to approve the minutes as presented. The motion carried unanimously on a roll call vote.

C. **Reports:**

1. **Citrus Pest Detection Program (CPDP) Spring Operational Update:** Dr. Hajeri reviewed the written report of operational activities within the District. There was discussion about the potential value of one more Cromptax followup in the fall. Dr. Hajeri outlined Cromptax's current activities, focusing on work in Texas where HLB-positive trees are available for study, and mentioned that the company has a NIFA grant application to USDA, with the CPDP as a cooperator.

2. **ACP/HLB Update:** There was no CPDPC Liaison present. Ms. Barnier reported that the most current written reports indicate that there have been no recent ACP finds.

3. **Establishment of District Website:** Ms. Barnier explained that Ms. Gonzalez, Administrative Manager and IT Assistant Roxanne McCurry, are working together to meet requirements needed to complete the CVPCD website. They anticipate completion by next week.

D. **Administrative and Financial Matters:**

1. **Review and Approve Contract with CTEA for Provision of Administrative Services:** It was moved by Director Mulholland, seconded by Director McKinney,

to approve the contract for CCTEA Administrative Services. The motion carried unanimously on a roll call vote.

2. **Elect Officers for Fiscal Year 2020-21:** It was moved by Director Mulholland, seconded by Director Gillette, to reelect the current slate of officers (Stan Ishii chair, James McKinney vice-chair, Tom Mulholland secretary). The motion carried unanimously on a roll call vote.

3. **Appoint Representatives to the CCTEA Board of Commissioners:** It was moved by Director Gillette, seconded by Director McFarlin, to appoint Directors Ishii and McKinney as the regular representatives to the Central California Tristeza Eradication Agency Board of Commissioners, with the other Directors to serve as alternates as needed. The motion carried unanimously on a roll call vote.

4. **Review and Approve “Memorandum of Understanding Between the Citrus Pest and Disease Prevention Committee and the Central California Tristeza Eradication Agency by and for the Southern Tulare County Citrus Pest Control District, the Central Valley Pest Control District and the Kern County Citrus Pest Control District,” and Authorize CCTEA Chair to Sign:** It was moved by Director McKinney, seconded by Director McFarlin, to approve renewal of the unchanged MOU as presented, and authorize CCTEA Board of Commissioners Chair John Fisher to sign. The motion carried unanimously on a roll call vote.

5. **Review County Treasurer’s Quarterly Investment Reports:** The Portfolio Summary of the Fresno County Treasurer’s report for the quarter ended March 31, 2020 was provided for review, along with an informational memo containing contact numbers and the Internet path to the complete report.

6. **Readopt District Investment and Reporting Policy (Resolution 2020-01):** It was moved by Director McFarlin, seconded by Director Mulholland, to readopt the Investment Policy via Resolution 2020-01. The motion carried on a roll call vote, each Director voting AYE.

7. **Review and Approve Audit Proposal for FY 2019-20:** In its written proposal, M. Green and Company, CPA’s, proposed a fee not to exceed \$2,560. **It was moved by Director Gillette, seconded by Director McKinney, to accept the proposal. The motion carried unanimously on a roll call vote.**

8. **Review Fiscal Year 2019-2020 Budget Activity to May 15, 2020:** The Board reviewed the written report.

### **III. PUBLIC HEARING REGARDING FISCAL YEAR 2020-2021 DISTRICT BUDGET:**

A. **Presentation of FY 2020-2021 District Budget:** The proposed budget as adopted at the April 28, 2020 special meeting was published as required. No changes were made to the proposed budget as presented on April 28.

**B. Public Comment:** None.

**C. Adoption of Fiscal Year 2020-2021 Budget (Resolution 2020-02):** Ms. Barnier presented the Budget Resolution 2020-02. There was extensive discussion, emphasizing the importance of identifying the best operational use of the District's resources, efficiency in sampling, and alternate approaches. Following Director McKinney's departure at 10:48 a.m., the Board requested that Dr. Hajeri develop alternatives for consideration, to be presented at a meeting to be held in September, 2020. **It was moved by Director Mulholland, seconded by Director Gillette, to adopt the budget for fiscal year 2020-21, in the total expenditure amount of \$272,109, as published and presented for final approval, maintaining an assessment rate of \$9.50 per 100-tree acre, via Resolution 2020-02. The motion carried on a roll call vote, each Director present voting AYE.**

**IV. ANNOUNCEMENTS:** Jill let all Directors know they are due for Sexual Harassment and Ethics training. Information on options for completing these requirements will be provided.

**V. ADJOURNMENT:** Chairman Ishii adjourned the meeting at 11:02 a.m.

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Stan Ishii, Chair

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Thomas Mulholland, Secretary

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Jill Barnier, Recording Secretary